

**STATE OF MARYLAND  
PUBLIC EMPLOYEE RELATIONS BOARD**

**REQUEST FOR DETERMINATION THAT AN IMPASSE IN NEGOTIATIONS HAS BEEN  
REACHED**

**(Pursuant to MD Code Ann., State Gov't Article §§22-306(e), Education Article §§6-406(e) & 507(e),  
& State Personnel & Pensions Article §3-501(c)(3))**

**INSTRUCTIONS**

Please type or print clearly and complete all sections of this Request. (If a section is not applicable to your situation, state and explain why.) File the original of this Request with Erica L. Snipes, Acting Executive Director of the Public Employee Relations Board (PERB), and simultaneously serve a copy on the other party (unless this is a joint request). Filing and service shall be in person, by electronic mail, or by U.S. mail.

**1. REQUESTING PARTY OR PARTIES (Check appropriate line)**

Employee Organization \_\_\_\_\_

Public Employer \_\_\_\_\_

Joint \_\_\_\_\_

**2. PARTIES INVOLVED**

**A. PUBLIC EMPLOYER**

1. Full name, street address, and telephone number of public employer:

2. Name, title, street address, telephone number, and e-mail address of public employer representative to contact:

B. EMPLOYEE ORGANIZATION

1. Full name, street address, and telephone number of employee organization:
  
  
  
  
  
  
  
  
  
  
2. Name, title, street address, e-mail address, and telephone number of employee organization representative to contact:

3. **DESCRIPTION OF NEGOTIATING UNIT**

- A. Number of employees in negotiating unit:
  
  
  
  
  
- B. Job categories in negotiating unit:

4. **AGREEMENT**

- A. Effective date and expiration date of current agreement between the parties or, if none, of the most recently expired such agreement:
  
  
  
  
  
  
  
  
  
  
- B. If there is no current or expired agreement between the parties, so state and explain why:

5. **FACTS GIVING RISE TO THIS REQUEST:**

On a separate sheet of paper, provide a clear and concise statement of the totality of the circumstances giving rise to this request. If this is a joint request, and each party wants to respond separately, each may do so. Include in the statement:

- A. Date and duration of each negotiation session.
- B. Names and job positions of each attendee at each negotiation session.

- C. A list by topic (e.g., health insurance, leaves of absence) of all matters as to which the requesting party(ies) contend(s) that an impasse has been reached;
- D. A list by topic of all matters as to which the parties reached tentative agreement during the current negotiations;
- E. The public employer's required budget submission date (if relevant to this Request); and
- F. Any additional information which may be helpful to PERB in dealing with this Request.

**6. POSITION OF OTHER PARTY (Unless this is a Joint Request)**

Does other party agree that an impasse in negotiations has been reached (Check appropriate line)

Yes \_\_\_\_\_  
 No \_\_\_\_\_  
 Do Not Know \_\_\_\_\_

**7. CERTIFICATION (If this is a joint Request, the signature of a representative of each party is required.)**

**I (we) declare that I (we) have read the information provided above, and that such information is, to the best of my (our) knowledge and belief, true.**

\_\_\_\_\_  
**Requesting Party**

\_\_\_\_\_  
**Requesting Party**

\_\_\_\_\_  
**Signature and Title of Representative  
 Filing this Request**

\_\_\_\_\_  
**Signature and Title of Representative  
 Filing this Request**

**Date:**

**Date:**

Please submit this form to:

**Erica L. Snipes, Executive Director**  
**Maryland Public Employee Relations Board**  
 45 Calvert Street, Suite 102 Annapolis, MD 21401  
[erica.snipes@maryland.gov](mailto:erica.snipes@maryland.gov)